2024 ISEE Conference: Presentation upload instructions.
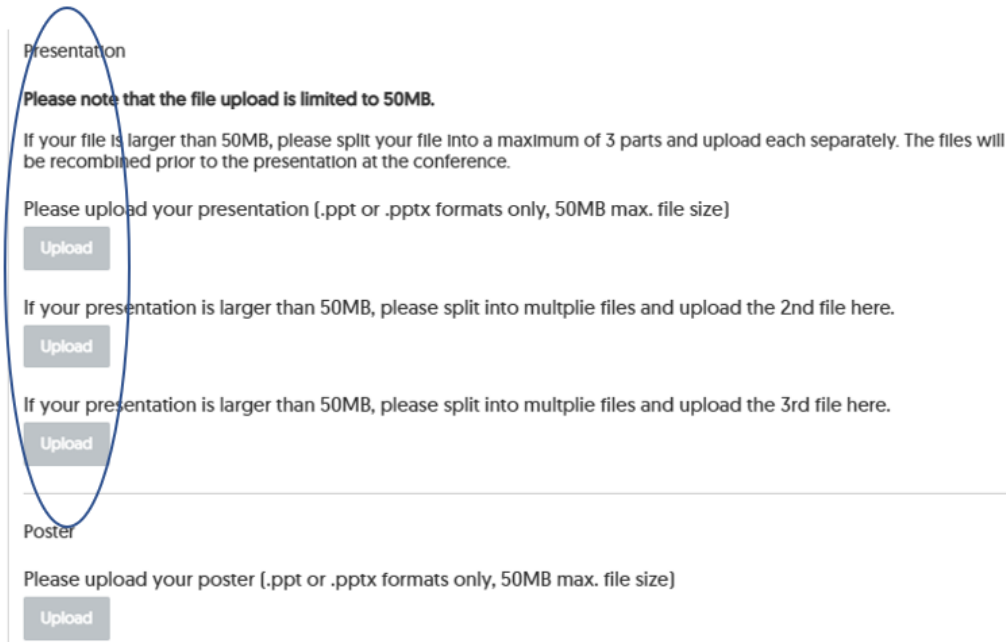
We are excited to have you as a part of the ISEE Annual Conference.

1) Presentations will be a **maximum of 20 minutes** long – ~15 minutes to present and ~5 minutes for questions. Please practice accordingly as we will be adhering to the time schedule in order to be fair to the attendees and other authors.

2) In order to provide a richer experience for our conference attendees, to prepare the Audio Visual staff better than in years past, and to allow Paper Name/Time prompts to attendees on the Conference Mobile App, **we are requesting that all presentations be uploaded to the ISEE Paper Portal by November 17.**

   - The only system limitation is that an uploaded file be no larger than 50MB. So, if your Powerpoint presentation is larger than that, please split it such that no file is greater than 50MB. You can upload a maximum of 3 parts. The parts will be consolidated by the ISEE staff and provided to the AV staff ahead of time for testing and quality control.

   - **Please note that we will not be able to accept last minute changes on "thumb drives" while at the Conference.**

After you log into the Paper Portal:

2024 URL

 You will see the following: Please use the top section to upload your Powerpoint Presentation file(s) – please be sure to include the Paper Number (Submission ID) in the file name – as well as the Part number if you needed to split the file.

Any questions, please let me know.

Thank you.

Richard O'Meara

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