



# Exhibitor Agreement and Registration Form

Feb. 3 - Feb. 8, 2023

Grand Hyatt San Antonio | San Antonio, Texas, USA

## Table of Contents

Hotel Reservations . . . . .	1
Rules & Regulations . . . . .	1-3
Hours . . . . .	2
Floor Plan . . . . .	4
Booth Reservation Form . . . . .	5

## 49th Annual Conference on Explosives & Blasting Technique

Join us at the Grand Hyatt San Antonio Hotel for the 49th Annual Conference on Explosives and Blasting Technique, the largest gathering of explosives technology in the world. This show provides access to a broad market of explosives users, products, and accessories. Last year nearly 1,500 attended, including blasters from over 50 countries and 46 states. They came to learn about the exciting advances in the field of explosives application, research, and technology. More than 140 booths of products; equipment; blasting tools and innovative technology, setting the standards for the explosives industry, were also displayed. The conference is scheduled for February 3 – 8, 2023, with the Blasters Weekend Package beginning on Saturday, February 4, 2023.

Set along the spectacular River Walk, Grand Hyatt San Antonio is steps from trendy downtown restaurants, bars, and all the historic sites and attractions that make San Antonio one of the most culturally rich cities in the country. Enjoy this convenient location with modern guestrooms, a rooftop pool, complimentary in room Wi-Fi, 24-hour fitness center and the popular Ruth Chris Steak House. The San Antonio International Airport (SAT) is only 9 miles from the hotel.

For sleeping room reservations, call the Grand Hyatt San Antonio at 1-888-233-1234 or (210) 224-1234. Please be sure to mention ISEE to receive the conference discount rate of \$230 single/double. Reserve your sleeping room now online at [www.isee.org](http://www.isee.org). Do not delay in making your reservations because the hotel is expected to sell out early.

## Exhibition Rules and Regulations

### 1. Exhibit Company Designation

This agreement is between the International Society of Explosives Engineers and the Exhibitor. It is not transferable. Exhibitor agrees that Exhibitor's company name will be the only company name to be used in connection with their exhibit booth(s).

### 2. Assignment of Exhibit Space

Conference exhibit space will be assigned on a first payment received basis using the date and time of receipt of completed, signed agreement form and payment. Priority will be given to those who exhibited the previous year. Consideration will be given to the company's location preference, but keeping with the best interest of the Show. The Exhibitor Agreement Form must include priority of booth choices, numbered one through eight, in order for us to complete assignments. Larger, non-standard multiple booth configurations (including islands) will be assigned on a rotating basis. Call the Conference Director for more information.

It is advisable that exhibitors inform management of any company or exhibit from which they wish to be separated or near, but placement is not guaranteed. No exhibitor may assign or share any part of their space with any other company without prior approval of the Conference Director. The Conference Director reserves the right to reassign space in case of changes in the number or positioning of booths, or in order to fill spaces. A 100% deposit must be submitted with the signed Exhibitor Agreement in order to secure booth space. All exhibit space assignments will be made by Conference Management.

### 3. Cancellation and Refunds

Cancellations must be submitted in writing. No refunds for cancellations received after Dec. 13, 2022. Fifty percent of booth fee will be assessed for cancellations made before Dec. 13, 2022.

### 4. Booth Rental

Standard booths are 8 ft deep, 10 ft wide. Corner booths are considered premium locations, and there is a \$100 additional cost for each. Back wall drape is 8 ft tall by 10 ft wide. Included in each booth is one six foot skirted table, two chairs and a wastebasket. The exhibit hall is carpeted. Fern is the official drayage and decorating company. Multiple booth configurations are single rate times the equivalent number of booths. Larger size booth configurations, including islands, will be charged on a rate per square foot basis. In order to facilitate traffic flow, some sections are reserved for single booths only.

### 5. Exhibitor Check-in and Badges

Registration badges will be distributed to individuals and not in group packets. Admission will be by badge only and is not transferable. Lending badges or bringing in unauthorized persons will not be permitted. The check-in schedule is:

#### Exhibitor Registration

Saturday, February 4	8:00 am - 5:00 pm
Sunday, February 5	8:00 am - Noon

## 6. Set Up

Exhibitors may begin setting up at 8 a.m. on Saturday, Feb. 4. All exhibits must be in place by noon on Sunday, Feb. 5 for review by Show Management and the Exposition contractor prior to opening. Show Management reserves the right to reassign space if Exhibitor fails to have booth in place by 11 a.m. on Sunday. Set-up hours will be as follows:

Saturday, February 4	8:00 am - 5:00 pm
Sunday, February 5	8:00 am - Noon

## 7. Exhibit Hours

Sunday, February 5	2:00 pm - 6:00 pm
Monday, February 6	9:00 am - 5:00 pm
Tuesday, February 7	9:00 am - 3:00 pm

Exhibitors will be admitted to the exhibit hall one hour before and one hour after normal exhibit hours. Exhibit Management reserves the right to modify hours as it deems necessary for the good and well-being of the Conference.

## 8. Tear Down

Tear down begins at 3:00 pm and booths may not be dismantled or removed before then. The Hall must be cleared by Wednesday. Tear down hours will be as follows:

Tuesday, February 7	3:00 pm - 10:00 pm
---------------------	--------------------

## 9. Early Removal of Exhibits

All exhibits must remain intact until the end of the show. No exhibit shall be packed, removed, or dismantled prior to the closing of the Exhibition. If an exhibiting company acts in breach of this provision, the company agrees to pay a \$300 penalty fee for disrupting the show and creating a distraction to the show's appearance, in addition to normal exhibit charges, and loss of the Exhibitor's priority status for booth preference at future shows.

## 10. Special Exhibits

If you have a special size exhibit or special equipment that will not fit within the dimensions of your booth space or inside the Exhibit Hall, contact the ISEE office directly to arrange details.

## 11. Decorator and Shipping Information

All exhibits (except those which are hand carried) must be shipped to the decorating company. An Exhibitor Service Manual which will include shipping information, electrical requirements, furniture rental, labor regulations and other information will arrive at least thirty days prior to the conference. If you do not receive a copy by then, call the ISEE office.

## 12. Management Rights and Obligations

The ISEE agrees to provide a clean, comfortable hall in addition to contracting with a decorating and drayage company with the ability to handle any reasonable requirements. Individual booth cleaning may be arranged directly with the decorator company.

All booths must comply with the International Association of Exhibitions and Events (IAEE) show rules, which are available upon request at the ISEE office.

Accordingly, the Exhibit Manager may control the aisles and lines of sight in the exhibit area and limit booth heights, space sizes, placement of signs and logos, distribution of literature/materials and use of music and sound. The Exhibit Manager may also add other rules and publish them at a later date to become part of this agreement; or may cancel this Agreement if these rules are not followed.

## 13. Exhibitor Rights and Obligations

Exhibitor agrees to conduct themselves in an orderly manner, to abide by all laws and regulations of the exhibit site, to be considerate of other exhibitors, comply with show rules established by ISEE and the Exhibit Manager. Exhibitors agree to maintain their display and staff their booth during all exhibit hours.

## 14. Antitrust Compliance

It is the policy of the ISEE to fully comply and encourage its members, conference exhibitors and attendees to fully comply with the antitrust laws of the United States. Exhibitor agrees to comply with the antitrust laws and abide by the Guidelines established by the Society as posted on [www.isee.org](http://www.isee.org). Go to the footer on the ISEE home page.

## 15. ISEE Code of Ethics

Exhibitor agrees to comply with the Fundamental Principles and Canons of the ISEE Code of Ethics as posted on the ISEE website at [www.isee.org](http://www.isee.org), click on Who We Are; and to uphold and advance the integrity, honor and dignity of the engineering profession by: using their knowledge and skill for the enhancement of humankind; serving their peers, their employers and their clients with integrity, honesty, and fidelity; striving to increase the standard of excellence and prestige of the explosives industry; and supporting the profession and technical societies of their disciplines.

## 16. Security

Security is the exhibitor's responsibility. ISEE cannot be responsible to exhibitors for lost, stolen or damaged merchandise or displays. Please keep your merchandise secured after show hours.

## 17. Suggestions/Complaints

Exhibitors who have questions, suggestions, or problems should first contact the Exhibit Manager to resolve disputes. In addition, each year an exhibitor survey is distributed and results are used by Conference Management to improve next year's program. Comments are invited and are reviewed by the ISEE Conference Advisory Committee.

## 18. Safety

Exhibitors specifically agree to follow all provisions of the local fire code and applicable federal, state and local regulations including those established by the Bureau of Alcohol, Tobacco, Firearms and Explosives. The exhibit hall is a non-smoking area.

## 19. Noise, Music, and Sound

Loud noises, music and the use of video, sound, or other similar equipment must be kept to a minimum. The Exhibit Manager will determine at what point video, sound, or other similar equipment including compressors and machinery constitutes an interference with others and must be discontinued or curtailed.

## 20. Copyrighted Material

U.S. copyright laws require a license for performance of copyrighted recordings. It is the responsibility of the Exhibitor to obtain any licenses before using music or recordings. By signing this agreement, the Exhibitor hereby agrees to indemnify ISEE and the Hotel against any and all claims based on copyright infringement or the failure to obtain a license or pay royalties for music, published material, and other recordings.

## 21. Use of Exhibit Space

Exhibitors may not exhibit or distribute literature outside of their assigned booth space. Any activity that results in excessive obstruction of aisles or prevents ready access to a nearby exhibitor's stand or obstructs the line of sight (according to IAEE'S Guidelines for Display Rules and Regulations) shall be discontinued or curtailed for any period specified by Exhibit Management.

## 22. Solicitation by Non-Exhibitors

Non-exhibitors or representatives of non-exhibiting companies may not canvass or solicit business or distribute literature in another company's exhibit booth, any part of the exhibit hall, or conference meetings areas without written permission from Exhibit Management.

## 23. Direct Selling

Exhibitor is responsible for complying with all federal, state, and local laws relating to the sale of exhibitor's products including, but not limited to, collecting and paying all applicable permit fees, sales taxes and penalties.

## 24. Announcements/PA System

Use of the PA system is limited to Conference Management. Exhibitors or attendees cannot be paged except in cases of emergency. A message board will be located at the Conference Registration area for your convenience.

Announcements of winners of all door prizes, raffles, and other contests should be posted on the display board at the registration area by the close of exhibits on Tuesday. Just prior to the close of exhibits, the Exhibit Manager will announce the names of winners and post them on the display board.

## 25. Children

Children under 18 years of age are not permitted on-site during the installation and dismantling periods. During Exhibit hours, children under 13 years of age will be allowed in the hall only under the supervision of an adult who is registered to attend the show.

## 26. Hospitality Events, Meeting Space & Outside Exhibits

Exhibitor agrees that it will not conduct any hospitality events, meeting functions, or display exhibits (including equipment and vehicles in the Hotel parking areas), outside of their official exhibit space, on or off the Conference site, during Show hours or in conflict with the Conference program or an ISEE event, without the prior approval of the Conference Management. Exhibitors may conduct hospitality events on Monday evening which is specifically reserved for such activity. Signs and reader board hotel announcements may not be used except for hospitality events held on Monday, without the prior approval of the Conference Management.

## 27. Hold Harmless Clause

The exhibitor assumes all responsibility for any and all loss, theft or damage to exhibitor's displays, equipment and other property while on the Grand Hyatt San Antonio premises, and hereby waives any claim or demand it may have against Grand Hyatt San Antonio or its affiliates arising from such loss, theft or damage. In addition, the exhibitor agrees to defend (if requested), indemnify and hold harmless the International Society of Explosives Engineers and Grand Hyatt San Antonio and their respective parent, subsidiary, and other related or affiliated companies from and against any liabilities, obligations, claims, and damages, suits, costs and expenses, including, without limitation, attorneys' fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors or agents.

## 28. Booth Fee Includes

Booth set up, sign, drape, skirted table, two chairs, wastebasket and two exhibitor badges per 8' x 10' booth.

Additional benefits include free listing in the following: Conference Registration brochure, Conference Program, Conference issue of *The Journal of Explosives Engineering*, the Conference App, and on the ISEE Website.

## 29. Acts of God (Force Majeure)

The ISEE will retain 25% of amounts received for exhibit space rental for administrative costs in the event of cancellation of the exhibit by the International Society of Explosives Engineers, Fern Company, or Grand Hyatt San Antonio due to acts of God, fire, acts of war or threats of terrorism, disaster, civil disorder, strikes, threats of strikes or other circumstances not in its control. No refunds will be made if such force majeure act should occur during the meeting.

## 30. Insurance

Exhibitor acknowledges that neither the International Society of Explosives Engineers, Fern Company, nor Grand Hyatt San Antonio maintain insurance covering each Exhibitor's property and that it is the sole responsibility of each Exhibitor to obtain business interruption and property damage insurance covering such losses by Exhibitor.

## 31. No-Show Policy

Last minute cancellations should be communicated in writing to the Conference Director prior to the exhibit opening. Space that is not paid for, or paid for but not occupied, as of the set-up deadline will be resold, or otherwise used, as if the space had been cancelled. Exhibitors who fail to show without cancelling will not be included in the advance broadcast email booth selection process for the next conference and may jeopardize future participation.

## 32. Penalties for Violation of Exhibitor Agreement

Conference Management reserves the right to penalize an exhibitor for an uncorrected violation of the Exhibitor Agreement. Violations during the installation period, exhibit hours, or for early teardown will result in one or more of the following: Draping off, covering, or removal of the item in violation or the entire exhibit at the exhibitor's expense for a period specified by Exhibit Management; \$300 penalty fee for disrupting the show and/or creating a distraction to the show's appearance; loss of booth preference or opportunity to exhibit at future ISEE events.

## 33. Use of ISEE Logos

Exhibitor acknowledges that the Conference name and ISEE and Conference logos are registered trademarks owned by the Society. Conference Management must approve in writing any use or reproduction of trademarks, logos, and trade names by emailing your request to [meetings@isee.org](mailto:meetings@isee.org). Trademarks or names cannot be altered. Exhibitors may obtain permission to use the approved Conference logo by linking their website to the ISEE Conference web page at no charge.

## 34. This Agreement

Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the decision of Exhibit Management. These rules and regulations may be amended by Exhibit Management and all amendments so made shall be binding on Exhibitors equally with the foregoing rules and regulations.

This Agreement, Acceptance and Exhibitor Registration Form is to be interpreted according to the laws of the State of Ohio and constitute the complete Agreement between the Exhibitor and the ISEE. Any changes must be made in writing.







# 49th Annual Conference on Explosives & Blasting Technique

Feb. 3 - Feb. 8, 2023

## Exhibitor Agreement • Acceptance and Registration Form

Company \_\_\_\_\_

Product/Service to be Exhibited: \_\_\_\_\_

Displaying Equipment/Machinery: Yes ☐ No ☐

Primary Contact Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Country: \_\_\_\_\_

Email: \_\_\_\_\_

**Company Exhibit Representatives:** Two badges per 8' x 10' booth are included with the exhibit registration fee. Five badges per 20' x 20' booth are included with the exhibit registration fee.

\$300 per additional badge before November 30, 2022 (Maximum Additional 1 per booth)

\$500 per additional badge after December 1, 2022, if booth has not already reached the badge maximum.

Badge Maximum: 3 badges per 8' x 10' booth. 6 badges per 20' x 20' booth.

Please list full names as you want them to appear on badges. Exhibit reps company name must be the same as that of the exhibitor.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

### Booth preference:

Booths will be assigned on a first received basis. Exhibitors may fax or electronically send in the reservation but it must be accompanied by a credit card. No booths will be held without payment. Please indicate preferences below.

1st \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_ 4th \_\_\_\_\_

### Exhibitor Fees:

Corporations qualify with corporate membership. Sole proprietors qualify with individual membership. ISEE Corporate Member # \_\_\_\_\_

#### Stand Booth Pricing (8' x 10')

##### Early Bird Rate (Before Aug. 31, 2022)

Corporate Mbr Rate per Booth \$2,500 \_\_\_\_\_

Non-Mbr Rate per Booth \$3,000 \_\_\_\_\_

##### Standard Rate (Sept. 1 - Nov. 30, 2022)

Corporate Mbr Rate per Booth \$2,650 \_\_\_\_\_

Non-Mbr Rate per Booth \$3,150 \_\_\_\_\_

##### Late Rate (After Dec. 1, 2022)

Corporate Mbr Rate per Booth \$3,150 \_\_\_\_\_

Non-Mbr Rate per Booth \$3,650 \_\_\_\_\_

#### 20 x 20 Booth Pricing

##### Early Bird Rate (Before Aug. 31, 2022)

Corporate Mbr Rate per Booth \$10,000 \_\_\_\_\_

Non-Mbr Rate per Booth \$12,000 \_\_\_\_\_

##### Standard Rate (Sept. 1 - Nov. 30, 2022)

Corporate Mbr Rate per Booth \$10,150 \_\_\_\_\_

Non-Mbr Rate per Booth \$12,150 \_\_\_\_\_

##### Late Rate (After Dec. 1, 2022)

Corporate Mbr Rate per Booth \$10,650 \_\_\_\_\_

Non-Mbr Rate per Booth \$12,650 \_\_\_\_\_

#### Additional Exhibitors

Standard Rate (June 1 - Nov. 30, 2022) \$300 \_\_\_\_\_

Late Rate (After Dec. 1, 2022) \$500 \_\_\_\_\_

**TOTAL ENCLOSED:** \_\_\_\_\_

\*No refunds on conference registration & event fees after Dec. 31, 2022. (All amounts are in US Dollars. Checks must be drawn on a US Bank. No Wire Transfers Please. We accept major credit cards.)

### Payment:

Full payment is required to reserve a booth. This signed agreement form must be submitted for booth space to be guaranteed. No telephone reservations please.

☐ Check enclosed - drawn on US Bank

☐ MasterCard ☐ Visa ☐ American Express ☐ Discover

Card Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

### Signature:

The undersigned agrees to the terms and conditions as described in the Exhibitor Agreement and certifies that he or she is authorized to sign on behalf of the above named company.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Send form with payment to:

International Society of Explosives Engineers,  
26500 Renaissance Parkway, Cleveland, OH 44128  
Tel. (440) 349-4400 Fax (440) 349-3788