



OUTSTANDING PLTW ADMINISTRATOR AWARDS

The [Outstanding PLTW Administrator Awards portal](#) opens Monday, May 3, 2021, and closes Friday, June 4, 2021 at 11:59 p.m. ET.

Overview

Project Lead The Way (PLTW) acknowledges Outstanding PLTW Administrators who exhibit exemplary leadership that has a significant and positive impact in a PLTW school or district.

Eligibility: Nominees may include such individuals as principals, technology specialists, instructional coaches, directors, superintendents, etc. Nominations for this award are appropriate if one's responsibilities include no more than 25 percent of the direct instruction of students.

Administrators who were recognized as Outstanding PLTW Educational Leader in the 2018-19 and/or 2019-20 school years have the option to have their past nomination resubmitted into the pool for the PLTW National Administrator of the Year awards. Want to resubmit your nomination for consideration? Here is what you need to know:

- Past recipients will receive a unique email the week of May 3, 2021 with the option to declare intent to resubmit their nomination.
- If you elect to have your nomination resubmitted, you will receive an email with login credentials for the nomination portal.
 - Within the nomination portal you will have the opportunity to update your submission before resubmitting.
 - PLTW will pull over and grant you access to your nomination regardless of whether you self-nominated or were nominated by a member of the educational community.
- Additional details about re-submitting your nomination will be sent via email from events@pltw.org.

All submissions will need to be submitted by Friday, June 4, 2021 at 11:59 p.m. ET.

Award

PLTW will recognize all Outstanding PLTW Administrators with an engraved award, as well as feature them in social media, myPLTW Direct, and other communications.





The PLTW National Administrator of the Year award recipient receives:

- An engraved award recognizing the recipient's outstanding achievement.
- A congratulatory call and visit to recipient's school/district from Vince Bertram, PLTW President and CEO.
- Recognition through PLTW communications.
- Award recipients also have the opportunity to:
 - Contribute two blog posts/articles.
 - Act as a PLTW advocate at PLTW events, if requested and available.
 - Participate in subsequent PLTW National Award selection committees.

Nomination Process

Any member of the educational community (staff, faculty, administrators, or students) may nominate someone for this award. PLTW also accepts self-nominations. The nomination portal is open until **Friday, June 4 at 11:59 p.m. ET**. Recipients will be notified in July 2021. Recipients will be publicly recognized starting in August 2021.

Criteria for Selection

Nominees will demonstrate their commitment to reaching more students and teachers and creating outstanding impact on their lives with PLTW programs, aligned to the following criteria:

1. Impact on lives of students

- Demonstrates commitment to enabling and empowering students to develop key transportable skills important for college and career success so they can thrive in life beyond the classroom
- Demonstrates success in implementing and supporting PLTW programs and curriculum, above and beyond his/her peers

2. Expansion of access for students

- Promotes equity, confidence, and achievement by supporting growth of the PLTW program and increases student access and opportunity to PLTW programs across diverse student groups
- Promotes PLTW in the school, community, and district
- Actively engages with the PLTW network members through local, state, or national initiatives

3. Impact on teaching and school or district environment

- Demonstrates leadership within the classroom, school, school district, local community of educators, and the PLTW network
- Creates an inclusive working environment so all faculty and staff feel a sense of belonging
- Uses or supports the use of innovative methods and tools to engage students in active, hands-on learning that provides connection and relevancy to the real-world





- Actively pursues professional and personal development and encourages or supports the professional development of others

Submission Requirements

- **Nomination Information**
 - Award type
 - Nomination type (self-nomination or nomination by a member of the educational community)
 - Nominator full name
 - Nominator email address
 - Nominator phone number
- **Nominee Information (if not self-nominated)**
 - Nominee first name
 - Nominee last name
 - Nominee email
 - Nominee phone
 - Nominee title
 - Nominee state
- **Nominee's School and District Information**
 - Nominee school district name
 - Nominee superintendent name
 - Nominee superintendent email
 - Nominee school name
 - Nominee principal name
 - Nominee principal email
- **Nominee criteria evidence:** Nominee criteria evidence demonstrates how the nominee meets the criteria listed in the "Criteria for Selection" section. The format should adhere to the following guidelines: maximum 300 words for each criteria; total response not to exceed 900 words.
- **Nominee extracurriculars:** Activities, positions held, committees, etc.
- **Please share how the nominee promotes belonging in the classroom and school environment.** Click here to enter text.
- **Two Letters of support:** Two letters of support from individuals who are familiar with the nominee's work, and whose role aligns to the categories below:
 - Letter 1: Staff (required)
 - Letter 2: Other, such as community or business leader, partnership team member, parent, student, etc.Letters should not exceed 750 words each and must accompany the submission. We won't consider letters sent separately. When possible, use letterhead. Sign and date letters appropriately. Letters should reference the nominee's strengths,



identify accomplishments, and highlight leadership activities that directly connect to the criteria for selection.

- **PLTW won't accept late nominations or incomplete submissions.** You must complete nominations by **Friday, June 4, 2021 at 11:59 p.m. ET.**

To get started:

1. Log in to the [Outstanding PLTW Administrator Awards Portal](#).
 - a. Please refer to the instructions listed under the FAQ "How do I create a login for the Outstanding PLTW Administrator Awards Portal?"
2. Make sure you have all the information needed to complete your nomination.
3. Select **Add new**.
4. Fill out the nomination in its entirety.
 - a. Should you need to stop in the middle of your nomination and wish to continue your submission later, select **Save & Continue Later**.
 - b. The Outstanding PLTW Administrator Awards Portal closes **Friday, June 4 at 11:59 p.m. ET**. You are not able to submit your nomination after that time.
5. Once you've entered all information, select **Save & Submit**.
6. Congratulations on submitting a nomination!





Scoring Rubric			
Criteria	Proficient (3)	Basic (2)	Below Basic (1)
Nomination	Nomination is complete	Nomination is not complete	Nomination is incomplete
Criteria Evidence: Student Impact (250-300 words)	Provides clear description of enabling and empowering students to develop key transportable skills and includes strong evidence of outstanding implementation of PLTW programs and curriculum, above and beyond his/her peers.	Provides adequate description of enabling and empowering students to develop key transportable skills and includes some evidence of outstanding implementation of PLTW programs and curriculum, above and beyond his/her peers.	Provides limited description of enabling and empowering students to develop key transportable skills and includes weak evidence of outstanding implementation of PLTW programs and curriculum, above and beyond his/her peers.
Criteria Evidence: Expand Student Access (250-300 words)	Provides clear evidence of community involvement including promotion of equity, confidence, and achievement by supporting growth of PLTW programs and increasing student access and opportunity to PLTW programs across diverse student groups.	Provides unclear evidence of community involvement including promotion of equity, confidence, and achievement by supporting growth of PLTW programs and increasing student access and opportunity to PLTW programs across diverse student groups.	Provides little evidence of community involvement including promotion of equity, confidence, and achievement by supporting growth of PLTW programs and increasing student access and opportunity to PLTW programs across diverse student groups.
Criteria Evidence: Transform Teaching (250-300 words)	Provides a clear description of school and community leadership, including innovative methods to	Provides an adequate description of school and community leadership, including innovative methods to	Provides a vague description of school and community leadership, including innovative methods to





	engage students and/or educators and evidence of creating an inclusive working environment.	engage students and/or educators and evidence of creating an inclusive working environment.	engage students and/or educators and evidence of creating an inclusive working environment.
Extracurriculars <ul style="list-style-type: none"> Professional association memberships, offices held, and other relevant activities Staff development, leadership activities (mentor or Cooperating Teacher) and other leadership activities awards, and other recognition of teaching 	Provides clear evidence of leadership in promoting the growth of self and other educators.	Provides adequate description of professional development activities.	Fails to establish sufficient record of professional development experiences.
Promotes belonging in the classroom and school environment (250-300 words)	Provides clear evidence of promoting belonging in the classroom and school environment.	Provides adequate description of promoting belonging in the classroom and school environment.	Fails to provide sufficient evidence of promoting belonging in the classroom and school environment.
Letter of Support from Staff Colleague	Letter of support is complete and provides clear and strong evidence that candidate meets all three areas.	Letter of support is complete and provides clear and strong evidence that candidate meets at least two areas.	Letter of support is complete and provides clear and strong evidence that candidate meets at least one area.
Additional Letter of Support	Letter of support is complete and provides clear and strong evidence that candidate meets all three areas.	Letter of support is complete and provides clear and strong evidence that candidate meets at least two areas.	Letter of support is complete and provides clear and strong evidence that candidate meets at least one area.

