TAG 74 Registrants,

As you prepare to attend the *in-person* HFE TAG 74 meeting in Oklahoma City, OK there are a few things you need to know before you arrive, please read this email in its entirety.

The detailed HFE TAG program is attached for your convenience. Hard copies will be provided onsite.

REQUIRED

<u>ALL</u> participants MUST <u>check-in at the Visitor's Center</u> to receive your MMAC badge, TAG credentials, and vehicle pass. This is required on your first entry to FAA only.

Check-in will open an hour prior to the start of each day's agenda and will also provide opportunity to sign up for the tour and social event. Ensure you have the information below when arriving.

Rental Car information

• Tag Number

Government Issued ID

- U.S. or Foreign passport
- Permanent resident card or alien registration receipt card
- Driver's license or State issued ID issued
- U.S. Military Common Access Card (CAC) or Dependent's ID card
- Other Federal Government issued CAC or Personal Identity Verification (PIV) card

Professional Development

On Monday, 16 May 2022, there are two professional development opportunities. These event are restricted to government and government contractors only and capped at 35 participants. If you are interested you can register here https://events.sa-meetings.com/684370

COVID Status: Per CDC protocol the FAA and MMAC in Oklahoma City, OK are currently at a Green Status which states, "Employees are not required to wear a mask in public indoor settings, regardless of vaccination status".

Dress Code

Military: Navy Working Uniform Civilian: Business casual

Phones/Internet/Photos

Phones are permitted on the facility, but photography of any kind is not permitted. Internet access will be provided with connection details posted onsite.

Beverages & Concessions

Coffee and water service will be provided outside the meeting space and vending machines are conveniently located. There are food concession options as well as the potential for food trucks onsite.

Directions and Maps

To FAA MMAC from the OKC Airport

- Travel north from the airport on S. Meridian
- Turn left (West) on SW 54th St. and proceed approximately 1.5 miles

^{**}If you do not check in you will not be permitted to proceed through the gate so please plan your arrival time accordingly**

• Turn left onto Regina Ave and continue to Mike Monroney Blvd. (use the far left "visitors" lane).

Mike Monroney Aeronautical Center Security Command Center GPS address: 6500 S. MacArthur Blvd. Oklahoma City, OK 73169

Physical location: Northeast corner of South Regina Ave and Mike Monroney Blvd

CHECK IN - Visitor Center Security Command Center (SCC)

Before you reach the guard station, turn left into the parking lot of the Visitor SCC Building 230. Notify the staff that you are attending the DoD HFE TAG, show your ID, and provide your car license tag number. The officer will show you to the conference room where you will be assigned a visitor's pass and your conference name badge. If you are being dropped off (shuttle, Lyft, Uber), rides will be provided from the Visitor Center to CAMI.

Civil Aerospace Medical Institute

FAA, CAMI, Bldg. 13, AAM-500, 2nd floor Room 250D 6600 S. MacArthur Blvd. Oklahoma City, OK 73169