# Workshop proceedings – Instructions for authors

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Abstract

Text (1 page maximum): The proceedings will be published by the OECD Nuclear Energy Agency (NEA). Only **MS Word** contributions will be accepted. In order to comply with NEA publication standards, authors are asked to use the present document as a template and follow the recommendations for the style. For your font style, you may also use Times New Roman.

Introduction

This document provides general instructions for the preparation of the full contributions to workshop proceedings. The proceedings will be published by the OECD Nuclear Energy Agency (NEA). There is no strict limitation on the number of pages (between 5 and 15 to give an indication). In order to comply with NEA publication standards, authors are asked to use the present document as a template and follow the recommendations for the style. For your font style, you may also use Times New Roman.

  (1)

Submission of your full contribution

See the website for up-to-date instructions.

Manuscript preparation

Headings and numbering

Do not use section numbers. The major headings should be formatted as “Heading 2”, the secondary headings as “Heading 3”, etc. The first paragraph following a heading is not indented. If a Heading 3 immediately follows Heading 2, suppress the 12 pts above the Heading 3 (as done in this section).

Subsequent paragraphs have a 0.75 cm indent. This is the subsequent paragraph. This is the subsequent paragraph. This is the subsequent paragraph. This is the subsequent paragraph.

Figures and tables

The words “Figure(s)” and “Table(s)” are not abbreviated in the text or in the caption, which is placed above in both cases. Please, see Figure 1 and Table 1 for formatting instructions.

Table 1: Table titles are bold and centred

|  |  |
| --- | --- |
| **Case** | **CPU Hours** |
| fk = 1.0 | 5,000 |
| fk = 0.8 | 100,000 |
| fk = 0.6 | 500,000 |
| fk = 0.4 | 1,500,000 |

Figure 1: Figure titles are bold and centred



Equations

Large equations should be centred with a right-adjusted Arabic numeral between parentheses. References to the equation in the text are abbreviated. Please see Equations 1 and 2.

  (2)

## Acknowledgements

Your acknowledgements should be entered here.

References

Please use numbered references. They should be consecutively numbered in order of their appearance in the text and listed at the end of the paper. Citations in the text are given using brackets [1] or [1] [2] or [1-3].

[1] Smith, J., *et al*., “How to Properly Format a Contribution to a Proceedings”, *NEA Formatting Specifications*, OECD/NEA, Paris (2009).

[2] Presley, Elvis, Lewis, Jerry, *Technical Report on Rock and Roll*, NEA/NSC/DOC(33)2009, OECD/NEA, Paris (2010).