



2023 National Conference

PENS Conference Support Agreement: Due March 1, 2023

STEP ONE: Contact Information

Company Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Website Address: _____

STEP TWO: Accounts Payable Information

Accounts Payable Contact: _____

Phone: _____ Email: _____

STEP THREE: Conference Support Level

Level of support:	Diamond	Ruby	Emerald	Sapphire	Topaz
Activity/item(s) you wish to support:					
	Journal (\$25,000)		Welcome Reception (\$25,000)		Lunch with Exhibitors (\$25,000)
	Conference Mobile App (\$25,000)		Attendee Lounge (\$20,000)		Hotel Key Cards (\$10,000)
	Schedule-at-a-Glance (\$10,000)		Conference Tote Bags (\$10,000)		Sport Water Bottle (\$10,000)
	Reusable Coffee Tumbler (\$10,000)		Bag Stuffer/Flyer (\$10,000)		
	Refreshment Break (\$7,500 each, 4 available)		New Member/1 st Timers/ Presidents Reception (\$7,000)		Leadership Breakfast (\$7,000)
	Awards Presentation (\$7,000)		Lanyards (\$5,000)		
Total Conference Support					\$ _____

STEP FOUR: Additional Advertising

Dedicated Email Blast (\$2,500 each)

Total Advertising \$ _____

Total Support & Advertising \$ _____

STEP FIVE: Confirmation of Support

Signature: _____ Date: _____

By signing this agreement my company agrees to support the PENS National Conference in the amount shown and pay in full no later than January 26, 2023.

STEP SIX: Submit your Conference Support Agreement

Email: PENS@kellencompany.com

Questions: Contact us at 913-222-8657 or PENS@kellencompany.com