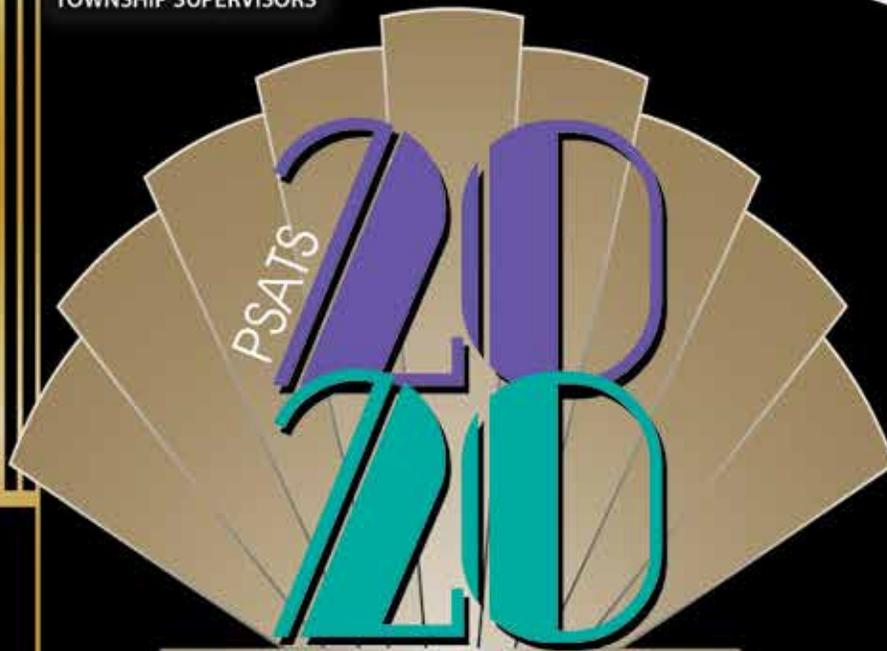




PENNSYLVANIA STATE  
ASSOCIATION OF  
TOWNSHIP SUPERVISORS

Registration opens  
January 14 at  
[conference.psats.org](http://conference.psats.org)



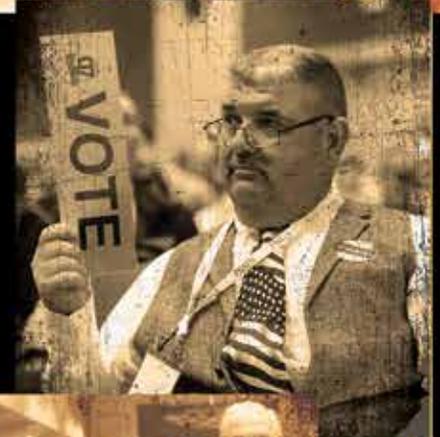
## Educational Conference & Exhibit Show

May 3-6, 2020  
Hershey, PA

No Fee  
Increases!

The **BEST** Educational Opportunity  
for Township Officials in One Place

*Learn more about your duties, establish Association  
policy, and network with close to 4,000 township  
officials and vendors from across Pennsylvania.*



# Nearly 300 indoor and outdoor exhibits.



**LEARN MORE** about your numerous duties by attending workshops and general sessions.

**SHARE** your ideas with thousands of other township officials and learn from them, too.

**VOTE ON RESOLUTIONS** to establish the legislative policy for the State Association.

**CONNECT** with the vendors and state and federal agencies whose products and services help keep your township going strong.



## Best educational opportunity anywhere for township officials

If you want to learn all you can about township government and how to better carry out your many responsibilities as a township official, there is no better opportunity than the Annual Educational Conference of the Pennsylvania State Association of Township Supervisors.

## Largest municipal exhibit show in the state

By attending PSATS' Annual Educational Conference, you will have access to the largest municipal exhibit show of its kind in Pennsylvania. Nearly 300 vendors and state and federal agencies will be on hand to meet with you and talk about their products and services.

## Who should attend

- Township board members, secretaries, treasurers, managers, roadmasters, emergency management coordinators, public works employees, solicitors, engineers, planners, and zoning/building code officials.
- Other township employees
- Spouses/guests

## Authority to attend

Section 1402(d) of the Township Code authorizes the board of supervisors to designate one or more of the following elected or appointed officials to attend the annual conference as a delegate: the supervisors, the township secretary, the township treasurer, and/or the township manager.

Each township that has paid State Association dues for the current year must appoint one of these delegates to be the voting delegate at the state conference. The township secretary is the official person to certify the voting delegate from your township.

Also, Section 607(4) of the Township Code authorizes the board of supervisors to send any other township employee, including roadmasters and public works employees, or other elected or appointed officials, such as township solicitors and engineers, planning commission members, and emergency management coordinators, to the conference.

## How to register

All attendees and their guests must register either online at [conference.psats.org](http://conference.psats.org) or by using the registration form that was sent to all township secretaries. **We encourage you to register online and use your PSATS member ID number to get the lowest registration rate and make your hotel reservations at the same time.**

When you arrive at the Hershey Lodge in May, please go directly to the PSATS Conference check-in area in the Chocolate Lobby. There, you will receive your conference materials and a name badge, which

## SEE AND HEAR FROM YOUR PEERS!

Watch a wrap-up of last year's conference and learn more about the value of attending from those who have been there!

Watch the videos at [conference.psats.org](http://conference.psats.org)

will admit you to all conference activities for which you have registered.

## Solicitor, Engineer, Zoning, and Emergency Management Sessions

In conjunction with the Annual Conference, PSATS offers additional educational opportunities for your solicitor, engineer, zoning officials, and emergency managers. You must register separately for each of these events as noted on the agenda on page 4.

Townships are also encouraged to budget funds for the appropriate township officials to become members of these PSATS affiliate associations and attend these important specialized educational sessions.

## Wage and expense reimbursement

Section 1402(g)(2) of the Township Code authorizes townships to compensate their employees, including supervisors who are employed by the township (*either full- or part-time*), at their regular employee rate while attending the annual conference.

Section 1402(g)(3) allows townships to compensate supervisors who are not employed by the township with full or partial reimbursement for lost wages while attending the annual conference. The board of supervisors has the discretion to authorize this reimbursement but must establish a policy.

Section 1402(g)(1) of the Township Code authorizes all township attendees to be reimbursed for:

- the conference registration fee;
- mileage for the use of a personal vehicle or actual transportation expenses for traveling to and from the conference; and
- all other actual expenses that the township board of supervisors may have agreed to pay.

Every township attendee must submit to their local board an **itemized account of expenses** incurred at the conference. No attendee may receive expense reimbursement **for more than four days**, including the time and mileage for traveling to and from the conference.

Guests are not authorized to receive reimbursement for any expenses.

## Reserving county association suites

The Hershey Lodge has a limited number of rooms available for county association hospitality suites, which must be reserved through PSATS. Details of how to secure a suite have been sent in a letter to each county association secretary. For more information, call PSATS at (717) 763-0930, ext. 189.

## Conference Registration Opens January 14

Based on member requests, registration for the PSATS Conference will not open until after townships' January organization meeting. Conference registration will officially open on **Tuesday, January 14, 2020, at 9 a.m.** No registrations will be accepted until that time.

To ensure that all delegates from your township have the option of housing at the same facility, we encourage your township secretary to submit all online conference registrations at the same

time. Those townships without Internet access should submit all paper registrations together in the same envelope. **The PSATS Help Desk can assist with hotel reservations starting at 9 a.m. on Tuesday, January 14, 2020.**

We have prepared a short instructional video to help with registration. Go to [conference.psats.org](http://conference.psats.org) and look for the "How to Register" video.

## Hotel Reservations – Make Them at the Same Time You Register for the Conference!

Township officials, employees, and guests will be able to make their own hotel reservations through the PSATS reservation system immediately after registering for the conference. **After you have registered and paid, you will simply click on the link for the hotel reservation system.**

Conference registrants will have complete control over booking their rooms, as well as immediate confirmation of where they will be staying. You will be able to see photos of the hotel rooms before making

a reservation and receive your lodging acknowledgment immediately.

Accommodations will be available on a first come, first served basis. If your desired facility is not available, we encourage you to check back from time to time as cancellations do occur. You can be added to a waiting list for any facility by contacting PSATS at (717) 763-0930, ext. 189, after January 14, 2020.

**MAKING HOTEL RESERVATIONS:** Reservations must be made online through the PSATS room reservation system. PSATS will operate a Registration and Hotel Reservation Help Desk to assist those without Internet access in making hotel reservations. The Hotel Reservation Help Desk can be reached at (717) 763-0930, ext. 190.

### Hotel Reservation Help Desk Hours:

January 14: 9 a.m. - 4:30 p.m.

January 15 - May 1: Normal business hours of 8:30 a.m. - 4:30 p.m.

**CONFIRMATIONS:** An immediate acknowledgment will be generated by the room reservation system to the email address provided. Each hotel must follow up with a confirmation to you by **March 27**.

**DEPOSIT:** A credit card will be required to guarantee the reservation. Paper check acceptance policies differ for each hotel. Refer to the confirmation from the facility for their check requirements in order to guarantee the reservation.

**RESERVATION POLICIES:** A minimum two-night stay is required to book rooms at the Hershey Lodge and The Hotel Hershey.

### CANCELLATION POLICIES:

Conference registration cancellations received through **April 10** will be assessed an administra-

tive fee of \$50 per delegate and \$25 per guest. No refunds will be made for conference registration cancellations received after **April 10**.

Cancellation policies differ for each hotel and will be noted on the confirmation received from the hotel. Hotel cancellations and changes can be done by the individual through PSATS, ext. 189.

**No refunds on any meals or events will be given for any cancellation after April 28.**

*Please note that a conference cancellation does not cancel any hotel reservations you may have made. Contact PSATS at (717) 763-0930, ext. 189, for hotel cancellations.*

**DISABILITY ROOMS:** A limited number of disability rooms are available at the Hershey Lodge. Please submit a "PSATS Disability Lodging Request" form to PSATS **by February 1, 2020**, to request one of these rooms. Anyone requesting this special consideration may be assigned to a different facility than other delegates from the same township.

### WHERE TO SEND FORM AND PAYMENT IF NOT REGISTERING ONLINE:

Please send your completed forms and a check or other payment information for all conference fees to: PSATS, 4855 Woodland Drive, Enola, PA 17025-1291 or fax with credit card information to (717) 763-9732.

**TUESDAY,  
JANUARY 14  
9 a.m.**

**Conference Registration  
and Hotel Reservation  
Open for Everyone!**

## Registration Fees

**Register online at  
[conference.psats.org](http://conference.psats.org) and save!**

Register **online** to get the **lower rate** for PSATS' 2020 Annual Conference. *(Paper forms will still be accepted by mail and fax, but a higher rate will apply.)*

### Attendees

*(supervisors, secretaries, treasurers, managers, solicitors, engineers, emergency management coordinators, planners, zoning and code officials, road crew/public works, and other township employees)*

- ▶ **\$160 per person if registering online**
- ▶ **\$185 per person if registering via mail or fax**
- ▶ **\$210 late fee after April 10**

### Guests

- ▶ **\$75 per person through April 10**
- ▶ **\$85 per person after April 10**

**Your badge is your ticket. If you lose your badge, it will cost \$25 for a replacement.**

*Guests must register for the conference and wear their name badge for access to all conference activities and guest programs, including the exhibit areas and the Tuesday night entertainment. The guest registration fee is only for guests of township officials and employees.*

**All delegate and guest registration fees and township dues must be paid for the registration to be considered complete and processed.**

# Large selection of educational sessions.



*"PSATS always has courses that are relevant to my job(s), and I always go home with new information that I can use to perform my duties correctly and more efficiently."*

– C.K., North Centre Twp., Columbia Co.

*"Fantastic conference, and I met a lot of new people! One of the values of attending the conference is... the networking it allows us to do with other townships. It's nice to know that we are not alone!"*

– L.S., Delmar Twp., Tioga Co.

*"I learned things at each workshop and enjoyed meeting new people, the fun entertainment, and the great speakers. Thank you to PSATS for the detailed attention in putting together a great educational conference!"*

– K.S., Findley Twp., Mercer Co.

**PLEASE NOTE:** All workshops listed here are **tentative and subject to change**. Please consult [conference.psats.org](http://conference.psats.org) for the most current listing of workshop topics.

## SUNDAY/MAY 3

**8 AM - 4 PM**  
Pre-Conference Workshop Check-in  
Confection Lobby (downstairs)

**8 AM - 5:30 PM**  
Exhibitor Check-in  
Great American Hall Lobby  
Information Desk  
Chocolate Lobby

**9 AM - 4 PM**  
TEMA Emergency Management Forum \*  
(separate registration is required at [tema.psats.org](http://tema.psats.org))  
Empire Ballroom

**9 AM - 4 PM**  
Tips and Tricks for QuickBooks \*  
(separate registration is required at [connect.psats.org](http://connect.psats.org))  
Magnolia A

**9:30 AM - 6:30 PM**  
PSATS Store & Member Lounge  
Cocoa Suite 1 and Cocoa Terrace

**10 AM - 4 PM**  
Pa. Association of Zoning Officials Spring Educational Forum \*  
(separate registration is required at [PAAZO.org](http://PAAZO.org))  
Wild Rose A

**10 AM - 7 PM**  
Conference Check-in  
Chocolate Lobby

**10:30 AM - 11:30 AM**  
Worship Service  
Cocoa Suite 6

**NOON - 5 PM**  
Exhibits Open  
Great American Hall & Outside

**NOON - 10 PM**  
Hotel Shuttle Buses  
Chocolate Lobby Portico

**12:30 - 4:30 PM**  
PSATS Leadership Development Series: Creating Effective Teams and Managing Conflict \*  
(separate registration is required at [connect.psats.org](http://connect.psats.org))  
Magnolia C

**2 PM - 4 PM**  
Roadmasters Roundtable  
Crystal A

**4:15 PM - 5:15 PM**  
Grassroots Advocacy Network Reception  
Aztec Room

**5:30 PM - 6:30 PM**  
First-Timers Meet & Greet  
Empire B

**6:30 PM - 8:30 PM**  
Roaring '20's Buffet Reception  
Chocolate Ballroom  
(additional \$30 fee)

**7 PM**  
Conference Check-in Closes

\*Separate registration is required



## MONDAY/MAY 4

**7 AM - 5:30 PM**  
Conference Check-in  
Chocolate Lobby  
Information Desk

**7 AM - 4:30 PM**  
Exhibitor Check-in  
Great American Hall Lobby

**7 AM - 5:30 PM**  
PSATS Store & Member Lounge  
Cocoa Suite 1 and Cocoa Terrace

**7 AM - 10 PM**  
Hotel Shuttle Buses  
Chocolate Lobby Portico

**7:30 AM - 8:15 AM**  
Sinkers with Sanko – Morning Refreshments with PSATS Executive Director David Sanko  
Cocoa Suite 5

**7:30 AM**  
Continental Breakfast with the Exhibitors  
Great American Hall

**7:30 AM - 4 PM**  
Exhibits Open  
Great American Hall & Outside

**8:30 AM - 10:30 AM**  
Opening General Session – Welcome Message, Executive Director's Report, Excellence Awards Ceremony, and Speakers  
Chocolate Ballroom

**8:30 AM - 11:30 AM**  
Engineers Seminar \*  
(separate registration is required at [engineers.psats.org](http://engineers.psats.org))  
Magnolia A

**9:30 AM - 3:30 PM**  
Solicitors Seminar \*  
(separate registration is required at [solicitors.psats.org](http://solicitors.psats.org))  
Hotel Hershey Garden Terrace East Room

**10:45 AM - 11:55 AM**  
Workshop Session #1

**1:15 PM - 2:25 PM**  
Workshop Session #2

**2:45 PM**  
Buses leave for 3:30 p.m. Capitol Tour  
(preregistration is required)  
Chocolate Lobby Portico

**2:45 PM - 3:55 PM**  
Workshop Session #3

**3:15 PM**  
Buses leave for 4 p.m. Capitol Tour  
(preregistration is required)  
Chocolate Lobby Portico

**4:15 PM - 5:25 PM**  
Workshop Session #4: Managers & Population Committee Roundtables

**4:30 PM**  
Buses leave for Legislative Reception  
(preregistration is required)  
Chocolate Lobby Portico

**5 PM - 6:30 PM**  
PSATS Legislative Reception  
(preregistration is required)  
Keystone Building, State Capitol Complex

**6:30 PM**  
Buses leave Legislative Reception  
State Capitol Complex

**8 PM - 9 PM**  
Dessert Reception  
Cocoa Suite 5

## TUESDAY/MAY 5

**7 AM - 5 PM**  
Conference Check-in  
Chocolate Lobby  
Information Desk

**7 AM - 2 PM**  
Exhibitor Check-in  
Great American Hall Lobby

**7 AM - 5 PM**  
PSATS Store & Member Lounge  
Cocoa Suite 1 and Cocoa Terrace

**7 AM - 11 PM**  
Hotel Shuttle Buses  
Chocolate Lobby Portico

**7:30 AM - 8:15 AM**  
Sinkers with Sanko – Morning Refreshments with PSATS Executive Director David Sanko  
Cocoa Suite 5

**7:30 AM**  
Continental Breakfast with the Exhibitors  
Great American Hall

**7:30 AM - 1:30 PM**  
Exhibits Open  
Great American Hall & Outside

**8:30 AM - 11:30 AM**  
Engineers Seminar \*  
(separate registration is required at [engineers.psats.org](http://engineers.psats.org))  
Magnolia A

**8:30 AM - 11:30 AM**  
General Session – Speakers and Business Session: Committee Reports, Elections, and Resolutions Voting  
Chocolate Ballroom

**11:30 AM - 1:30 PM**  
Visit the Indoor and Outdoor Exhibits!

**NOON - 1 PM**  
Secretaries-Managers Thank-You Luncheon  
Empire Ballroom (\$10 for secretaries and managers; \$25 for others)  
**Note:** The luncheon will be followed by the Secretaries-Managers Q&A in Workshop Session #5

**1:15 PM - 2:25 PM**  
Workshop Session #5

**1:30 PM**  
Exhibits Close

**2:45 PM - 3:55 PM**  
Workshop Session #6

**4:15 PM - 5:25 PM**  
Workshop Session #7: Population Committee Roundtables

**8:30 PM**  
Entertainment – Rick K. and the Allnighters  
Chocolate Ballroom

**WORKSHOPS:**

These workshops will be held during the Monday and Tuesday workshop sessions. Exact days and times will be assigned later and published in upcoming issues of the *Township News* and on the PSATS website and conference app.

**Administration**

- Act 111 Interest Arbitration: The Mock Hearing Edition
- Advancing Public Communication Through Website Design
- An Employee Shows Up with a Medical Marijuana Card. Now What?
- Crisis Management: Communicating in the (New) Real World
- Employee Discipline: A Toolkit for Township Supervisors
- Employment and Labor Law: 2020 Update
- Five Cardiac Township Events and the CPR to Address Them
- How to Settle Your Collective Bargaining Agreements
- Investigating Harassment and Other Claims in the "Me Too" Era
- Keeping your Township Out of the Headlines: Tips to Avoid Fraud
- Legislative Roundup for Township Officials
- Managers Roundtable
- Messaging in a Fragmented Media Age
- Municipal eNewsletters: Communicating with Your Audience
- Municipal Legal Update
- PA 811: Compliance Execution and New PUC Requirements
- Politicians and Residents Say the Darndest Things – Part 2
- Population Roundtables (4)
- Procurement Best Practices for Proven Results
- Real Estate Tax Collection in Pennsylvania
- Right-to-Know Law Q&A
- Secretaries and Managers Q&A
- Social Media Employment Disasters
- Using Checklists to Work Smarter
- Vendor Oversight: Controls All Townships Must Implement
- What Is a Municipal Claim and Why Does It Matter?

- Local Economies and Quality of Life in the Age of E-tail
- Removing Barriers to Adaptive Reuse of Older Buildings
- Strategies for Fighting Blight and Winning
- Suburban Homestead: Best Practices and Management
- Timber Harvesting Ordinances Update
- Traffic and Parking: A Discussion with Traffic Engineers
- Trust the Process: Land Development and Best Practices
- Under Fire: Trends in Zoning and Validity Challenges
- What Has Your Building Code Official Done for You Lately?

**Public Safety**

- Addressing the Unaddressable: How to Resolve Difficult-to-Address Parcels
- Establish "Street Cred" with GPS Database Management
- Fire and EMS Issues in Your Township: A Panel Discussion
- PennTIME: How Traffic Incident Management Can Keep Our Workers, Responders, and Citizens Safe
- So Where Is the Ambulance?
- When to Call Your Solicitor: Five Volunteer Fire Company Issues
- Workers' Compensation and Volunteer Fire Companies

**Public Works**

- Bridging Your Infrastructure Challenges
- Cable Franchising in the Wake of the FCC's 2019 Order
- Capitalize on Capital Improvements

- Environmental Potpourri: A Regulatory Primer
- FB Dense-Graded Cold Applications and Their Benefits
- Funding Municipal Stormwater Management in PA
- Making Your Community Safer for Pedestrians
- Meet Pollutant Reduction Goals with Floodplain Restoration
- MS4 Mock Audits: How Does Your Program Stack Up?
- PennDOT's Traffic Safety and Operations Funding Programs
- Posting Local Roads for Infrastructure Preservation and Safety
- Public and Private Partnerships Enhance Parks and Rec Programs
- Residential Traffic Management in 2020
- Stormwater BMP Inspection
- Stormwater Compliance: What Your Municipality Needs to Know
- Taking the Politics Out of Paving
- Temporary Traffic Control Planning and Deployment
- The ABCs of Liquid Fuels Tax Funds
- The PUC and Your Municipality
- Trenchless Pipe Rehabilitation: What Are My Options?
- U.S. Army Corps of Engineers' Technical Assistance Programs
- Understanding Your Community's Stormwater Obligations

\* List is incomplete.

Due to limited seating in workshops, children under the age of 12 will not be permitted in the workshop rooms.

**Planning/Zoning**

- Code Enforcement 101
- E-Scooters, Mopeds, and E-Bikes: Micromobility Rising
- Flexible Zoning, Subdivision, and Land Development Solutions
- Get the Dirt: Zoning, Subdivision, and Land Development Basics
- Land Use and Zoning Law Update

**WEDNESDAY/MAY 6**

**8 AM - NOON**  
Conference Check-in  
Chocolate Lobby  
Information Desk

**8 AM - 11 AM**  
PSATS Store & Member Lounge  
Cocoa Suite 1 and Cocoa Terrace

**8:30 AM - NOON**  
Leaders Q&A and Keynote Speaker  
Chocolate Ballroom

**NOON**  
Conference Adjourns  
Distribute Attendance Certificates

**BE SURE TO APPOINT YOUR TOWNSHIP'S VOTING DELEGATE**

Be sure your township appoints its voting delegate when you register for the conference. The voting delegate represents your township at the Association's annual business meeting, which will be held **Tuesday, May 5**. This is when Executive Board members and officers are elected, resolutions are discussed and voted on, and, if necessary, proposed bylaws changes are adopted.

Appointing a voting delegate is an important step because it ensures that your township has a

voice during discussions on important legislative issues.

Each member township that has paid its dues is entitled to one voting delegate at the annual conference, who must be a township supervisor, manager, secretary, or treasurer.

Each county association may also appoint one voting delegate for each 10 townships in the county or portion thereof and is guaranteed a minimum of two voting delegates.

**REGISTER ONLINE AND SAVE!**

All township officials are encouraged to register online starting at **9 a.m. on Tuesday, January 14**. Not only will online registration save you money, but you'll be registered immediately.

Please note the difference in rates between online and paper registration. It's a big savings!

Access the online registration at **conference.psats.org**. And, as always, please contact PSATS if you have any questions.



**DON'T MISS THESE EVENTS!**

**Sunday: Non-Denominational Worship Service**

A non-denominational worship service will be held from 10:30 to 11:30 a.m. Sunday in Cocoa Suite 6. All are welcome.

**Sunday: First-Timers Meet & Greet**

New-bees to PSATS' Annual Conference are invited to this casual get-together, where you will meet PSATS Executive Board members and staff and learn more about how to make the most of your conference experience.



**Sunday: Roaring '20's Buffet Reception**

Calling all guys and dolls! Put on your glad rags 'cuz it's gonna be the cat's meow! Come as a flapper or come as a star; come as a gangster or come as you are! It's going to be fun no matter your dress; just bring yourself, and we'll do the rest! (See the back cover for more information.)

**Monday: Managers Roundtable**

Join us as we again host an event designed to get township managers together for a peer-to-peer discussion on issues of most concern to them. Whether it's human resource issues, new ideas in budgeting techniques, or addressing the latest in policing and public safety, this roundtable will provide managers with a focused opportunity to discuss these matters with the best in the business.

**Tuesday: Secretaries-Managers Thank-You Luncheon/Q&A**

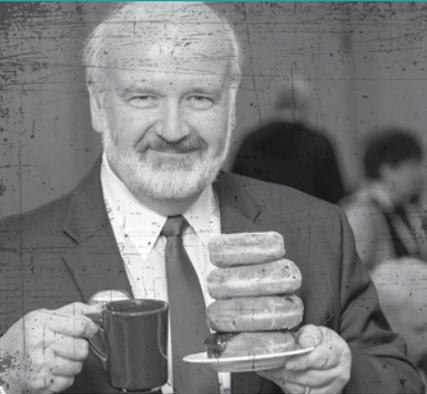
PSATS invites township secretaries and managers to a special appreciation luncheon that offers an outstanding opportunity to network with their peers in a social setting. A lot of the important work that township secretaries and managers accomplish is often behind the scenes. This special luncheon is just one way that PSATS can say "thank you" for those efforts. (The Secretaries-Managers Q&A Session will immediately follow the luncheon in Workshop Session #5.)

**Wednesday: Leaders Q&A**

Don't miss this always popular start to Wednesday's general session! This will be your best chance to hear how key leaders respond to your questions about important topics of concern to townships. Be there to hear their answers.

**Smoking Policy**

Smoking is prohibited in all indoor areas of the Hershey Lodge. There are designated smoking areas outside.



## **SINKERS WITH SANKO: BACK BY POPULAR DEMAND!**

**Monday & Tuesday  
7:30-8:15 a.m.  
in Cocoa Suite 5**

Grab a “sinker,” pour some coffee, and chat with PSATS Executive Director David Sanko.

## **LUNCH SERVICE — INSIDE**

Lunch items will be available for purchase at the Hershey Lodge on Sunday, Monday, and Tuesday from 11:30 a.m. to 2 p.m.

## **LUNCH SERVICE — OUTSIDE**

Food trucks will be in the outdoor exhibit area during these times:

**Sunday:** Noon to 5 p.m.

**Monday:** 11 a.m. to 4 p.m.

**Tuesday:** 11 a.m. to 1:30 p.m.

## **BREAKFAST SERVICE — OUTSIDE**

**Monday:** 7:30 to 11 a.m.

**Tuesday:** 7:30 to 11 a.m.

At the food truck closest to the Hershey Grill.

## **DON'T MISS THE DELEGATE/ EXHIBITOR BREAKFAST MIXER!**

**Monday and Tuesday starting at  
7:30 a.m. in the Exhibit Hall**

Enjoy a free light breakfast with the exhibitors Monday and Tuesday mornings in the exhibit hall.

## **JOIN US FOR A DESSERT RECEPTION**

**Monday evening from  
8 to 9 p.m. in Cocoa Suite 5**

Have an ice cream sundae and other desserts on us. Free to all attendees.

## **NEARBY ATTRACTIONS**

### **Nearby Attractions**

The Hershey Story Museum, Hershey's Chocolate World, the Hershey Gardens (*including a conservatory and butterfly house*), the Hershey Museum of American Life, the Spa at Hotel Hershey, and ZooAmerica are open daily. Hersheypark will be open. Contact the Hershey Lodge concierge desk for tickets.

Harrisburg is a 20-minute drive, while York, Reading, Lancaster, and Gettysburg are all within an hour's drive.

The Factory Stores at Hershey Outlet Mall on Hersheypark Drive are open daily and feature more than 40 outlet stores. A Bass Pro Shop, the Antique Automobile Museum, and the Hollywood Casino are a short drive away. To learn more about these and other area attractions, log onto [hersheypa.com](http://hersheypa.com) and [visithersheyharrisburg.org](http://visithersheyharrisburg.org) or stop by the PSATS Conference Information Desk.

### **Hershey Lodge Restaurants**

The Lodge has a number of restaurants open to conference delegates, although their availability is subject to change:

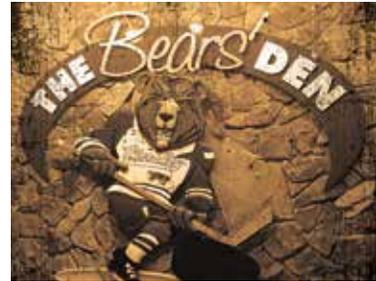
- ▶ **THE HERSHEY GRILL:** Breakfast, lunch, and dinner (plus a full-service bar).
- ▶ **THE BEARS' DEN SPORTS BAR:** Lunch and dinner (plus a full-service bar).
- ▶ **THE COCOA BEANERY:** Coffee, snacks, and sandwiches.
- ▶ **THE FOREBAY:** Dinner (plus a full-service bar).
- ▶ **FIRE AND GRAIN:** Breakfast and dinner (plus a full-service bar).
- ▶ **COCOA CABANA SNACK SHACK:** Snacks and beverages.

### **Area Restaurants**

PSATS and Visit Hershey & Harrisburg have arranged for conference participants to receive a 10 percent “Show Your Badge” discount on meals at many area restaurants. Consult the conference welcome packet you will receive upon arrival at the Hershey Lodge for a list of restaurants participating in this discount program.

### **Recreational/Other Facilities**

Recreational facilities at the Hershey Lodge include an indoor/outdoor water park, whirlpool and sauna, an adult fitness center, an arcade, miniature golf, a gift shop, a newsstand, and access to championship-caliber golf at the Hershey Country Club.



## **Shuttle Service**

### **BETWEEN THE HERSHEY LODGE AND OTHER CONFERENCE LODGING**

PSATS is once again offering a shuttle service that will run continuously from noon to 10 p.m. on Sunday, 7 a.m. to 10 p.m. on Monday, and 7 a.m. to 11 p.m. on Tuesday between the Hershey Lodge and all other conference hotels.

A list of these locations can be found on the “2020 Conference Housing Directory & Shuttle Bus Map” included with the conference registration materials.

The shuttle will pick up and drop off passengers at the Chocolate Lobby portico at the Hershey Lodge and at the front entrance or shuttle pickup location of each conference hotel.

### **BETWEEN THE HERSHEY LODGE AND SATELLITE PARKING AREA**

PSATS is offering a shuttle service that will run continuously from 7 a.m. to 10 p.m. on Monday and from 7 a.m. to 11 p.m. on Tuesday between the Hershey Lodge and a satellite parking lot near the Giant Center.

The shuttle will pick up and drop off passengers at the Chocolate Lobby portico at the Hershey Lodge and at the trolley stop #2 guest house in the Giant Center parking lot, which is marked by a “PSATS” banner.

**Please note: There is no satellite parking shuttle running on Sunday.**

## **FIND PSATS' ANNUAL CONFERENCE INFORMATION ONLINE!**



Learn more about PSATS' Annual Educational Conference at [conference.psats.org](http://conference.psats.org). You can also scan the code above with your smartphone or tablet QR code app to visit the Annual Conference web page.

## **PSATS CONFERENCE HASHTAG FOR SOCIAL MEDIA**

**#2020PSATSConf**

## EXHIBIT SHOW

**ALMOST 300 VENDORS AND STATE AND FEDERAL AGENCIES** will be on hand during the Annual Educational Conference and Exhibit Show to meet with you and explain how their products and services can benefit your township. Be sure to visit both the indoor exhibits, located in the exhibit hall, and the outdoor exhibits, located at the side of the Hershey Lodge nearest the Hershey Medical Center.

### County Association Exhibit

During your stay at the conference, be sure to visit the Washington County Association exhibit in the Chocolate Lobby and learn more about the industries, agriculture, and tourist attractions this county has to offer.

### Vendor Hospitality Suites

Visit the vendor hospitality suites on Sunday, Monday, and Tuesday evenings to meet and greet the vendors who do business with townships. A listing of these suites will be provided upon your arrival.

## EXHIBIT SHOW HOURS

### SUNDAY

Noon to 5 p.m.

### MONDAY

7:30 a.m. to 4 p.m.

### TUESDAY

7:30 a.m. to 1:30 p.m.

## HAVE QUESTIONS?

Go to *conference*.

*psats.org* to find the answers to many of your questions or call the State Association at (717) 763-0930, ext 189.

## SPECIAL EVENTS: SUNDAY, MAY 3 Grassroots Advocacy Network Reception, Aztec Room

4:15 to 5:15 p.m. — Free but registration is required.

You are invited to the 2020 Grassroots Advocacy Network Reception! For network members, it's a "thank you" for being involved. For others, it's an invitation to get involved!

Meet and greet your fellow network members, share in the network's success stories, and learn what's on the horizon in 2020.

If you're not yet a network member, attend this reception and find out why getting involved should be a top priority for your township.

Please be sure to sign up for these events when you register!

The PSATS Grassroots Advocacy Network is a coalition of township officials and friends who keep in close contact with their legislators. Their goal? Protecting the rights of townships and their residents from adverse legislation and regulations and supporting pro-township proposals.

**While attendance at the reception is free, registration is required.** If you plan to attend this event, please be sure to register for it and indicate how many are attending.

## MONDAY, MAY 4

### Legislative Reception, Keystone Building, Harrisburg

5-6:30 p.m. — Free but registration is required.

#### Don't miss this opportunity to meet with lawmakers!

Join forces with other township officials from across the state and meet your elected state senators and representatives at PSATS' Legislative Reception scheduled for Monday, May 4, from 5 to 6:30 p.m.

The event will be held in the Keystone Building in Harrisburg. An array of food and beverages will be available from providers in the state Department of Agriculture's "PA Preferred" program.

Buses will depart from the Chocolate Lobby portico of the Hershey Lodge on Monday beginning at 4:15 p.m. and return to the Lodge by 7 p.m. Those with tickets will board the Harrisburg-bound buses until 4:30 p.m. on Monday. After that time, any remaining bus seats are on a first-come, first-served basis to those wanting to attend.

If you plan to attend the reception, please be sure to register for it. Your ticket for the event will be provided when you check in at the conference.

#### Remind your legislators!

Be sure to also invite your state senators and representatives to the Legislative Reception so they can plan to attend and meet with you there. The success of this event depends on your efforts to help get it confirmed on your elected officials' calendars!



Meet with your legislators at PSATS' Legislative Reception in Harrisburg on Monday, May 4.

## State Capitol Tours, Harrisburg

3:30 and 4 p.m. (limited seats available; buses leave the Lodge 45 minutes before the scheduled tour)

Join us for one of two guided tours of the historic State Capitol building on Monday, May 4. Tours will be held at 3:30 and 4 p.m.

If you've never visited Pennsylvania's Capitol, this is your opportunity to see some spectacular art and architecture — from the 272-foot, 52 million-pound dome inspired by Michelangelo's design for St. Peter's Basilica in Rome to the Mercer mosaic tile floor in the rotunda.

A \$10 refundable deposit for the bus is required. PSATS will "return" this \$10 to you in a voucher that you can redeem at the PSATS General Store during the conference. These popular tours are first-come, first-served and fill up quickly so be sure to register early! Your detailed con-

ference confirmation will note if the tours are full. In that case, you will be placed on a waiting list.

Buses for the State Capitol tours will depart from the Chocolate Lobby portico of the Hershey Lodge 45 minutes before the assigned tour time.

**The State Capitol Tour is a guided tour of the Capitol building. Please note that when you register for the Capitol Tour, you will not return to the Hershey Lodge until the conclusion of the Legislative Reception at 6:30 p.m.**



# Don't Miss These Special Events!

## Sunday, May 3

6:30-8:30 p.m., Chocolate Ballroom, Hershey Lodge

### Calling All Guys and Dolls! Join Us at Our “Roaring ’20’s” Buffet Reception

**THE PSATS EXECUTIVE BOARD AND TRUSTEES** invite all conference attendees — delegates, guests, and exhibitors — to join them for a roaring good time to start the 2020 Conference. Come as a flapper or come as a star; come as a gangster or come as you are! It’s going to be fun no matter your dress; just bring yourself, and we’ll do the rest! Either way, put on your glad rags ‘cuz it’s gonna be the cat’s meow! This event is quickly becoming an attendee favorite so register early to make sure you get a seat. You won’t want to miss it!

**COST: \$30 for buffet reception** (Reserve your ticket when you register for the conference.)



## Tuesday, May 5

8:30 p.m., Chocolate Ballroom, Hershey Lodge

### Rick K. and the Allnighters

**YOU ASKED, WE DELIVERED:** The blast from last year is going to come “roaring” back to celebrate another conference! Join us Tuesday night as we again welcome the big cheese himself, the one and only “Rick K. and the Allnighters”! Performing an exciting blend of high-energy rock ‘n’ roll from the 1960’s through today, Rick K. brings Las Vegas professionalism and class to every show. From The Beatles to KC & The Sunshine Band, The Four Tops to Santana, Enrique Iglesias to Michael Buble, they play something for everyone. Wherever you go for dinner Tuesday night, make sure to come back to the Lodge and enjoy some good musical entertainment with old and new conference friends!

