

International Association for Identification's 107th Educational Conference

Know Before You Go – A Resource for All Attendees

"Tips For a Great Conference Experience"

NEW THIS YEAR!

This year's venue is the Gaylord Resort and Convention Center in National Harbor, Maryland - Click here for detailed Conference information: <u>*Register*</u>

Advance Registration will end on 8/11/2023 after which individuals must register onsite.

Registered resort guests enjoy free Wi-Fi throughout the venue.

Admission to all conference sessions, exhibits, and social events is by badge only.

Banquet sign up - Sign-up onsite in the Registration Area with any registration staff member BEFORE August 22, 2023, at Noon.

A Bilingual (Spanish) Conference Staff Member will be in Registration for assistance.

Monday, **Coffee** will be sponsored by Foster & Freeman at 7:00 a.m. before the Opening ceremonies as well as following the Group Photo.

Our **Opening Ceremony** will begin promptly at 8 a.m. and conclude by 9:30 a.m. for the Group Photo (directions and location will be announced after the opening ceremonies). The educational program begins at 10:00 a.m.

Are you interested in "Becoming More Involved with the IAI"?

President John Grassel will be moderating a panel discussion on 08/21/2023 1:00 pm - 1:40 pm in Maryland Ballroom B.

Digital certificates for general conference attendance and workshop training attendance hours will be emailed after the Conference.

Throughout the Conference, look for the IAI Conference Logo for an opportunity to snap photos with friends and colleagues.

REGISTRATION

Online Registration can be easy and painless. Before you register, check out the Agenda page. If you want to attend workshops, have your list ready before you click the *Register* button. Registration payments are due at the time of registration, if you need to defer payment the registrar will work with you and set a date for payment. If you time out or need to start over, wait for an email from the Registrar with a link that will bring you back to your profile. **If you try to register again before you receive the link you will be locked out.** Patience is key. If you don't see an email within 30 minutes from the registrar, check your spam/junk folder.

When you have finished your registration you will receive a **confirmation email** from the registrar. If you need to make any changes to your profile, use the **MODIFY** button on the **Registration Confirmation email and your password**. This will bring you to your profile.

Advance Registration online will end on 8/11/2023 after which individuals must register onsite.

On-site Registration kiosks are available at the conference in the registration area. When you have completed your online registration, proceed to any of the registration staff who will provide you with your credentials.

Registration Opens On:

- Sunday Before the Conference 3 p.m. 8 p.m.
- Monday Thru Thursday 7:30 a.m. 4 p.m.
- Friday 8 a.m. Noon.
- A Bilingual Spanish Conference Staff Member will be in Registration for assistance.

Be sure to sign up for the Banquet!

You can sit with friends or total strangers, it's your choice, but be sure to go to the registration area and sign up for your seat for Friday's Banquet. You'll be offered several table options. If you want to sit with friends, be sure to coordinate with them to know where your table is.

See any Registration staff to sign up anytime before August 22, 2023, at Noon.

A Bilingual (Spanish) Conference Staff Member will be in Registration for assistance.

REGISTRATION TYPES

A Full Registration - includes all conference materials and Social Events. The Full Registration DOES NOT include workshops that require an additional fee, hotel accommodations, or travel.

Daily Registration - you may participate in only the non-fee educational sessions for that day, workshops are additional.

Student Registration - To qualify as a Student Registrant, individuals must be full-time college students with a major in a forensic-related field or law enforcement. You must be taking 12 or more semester hours/credits or the equivalent in quarter hours/credits for undergraduate study and at least 9 semester hours/credits or the equivalent in quarter hours/credits for graduate study. Students must provide a letter or transcript from their educational institution stating the number of credits currently being taken. The words "full-time student" will not suffice. This Registration includes the Sunday President's Reception, Lectures, entrance to the Exhibit & Exhibit Receptions. A Student Registration DOES NOT include workshops that require an additional fee, hotel accommodations, or travel.

Guest Registration - A Guest Registration is for the Spouse/Guest of a regular registrant. This Registration includes Social Events Only (The Sunday President's Reception, Monday Opening Ceremony, entrance to the Exhibit & Receptions, and the Friday night Installation Banquet).

ATTENDEE COMMUNICATION

Wi-fi connection - Registered Gaylord Resort guests have free Wi-Fi throughout the venue.

The IAI Conference Mobile App will be available starting August 7th for download, look for instructional email. Notifications will come through your app with important announcements and last-minute information. Communicating with other attendees and sharing photos is easy through the App.

Survey Opportunities - Please take the time to provide your feedback on the education program sessions, meetings, and workshops on the mobile app throughout the week. Following the conference, a survey will be emailed to all attendees requesting feedback on the overall conference and workshop experiences.

The IAI Bulletin Board will be located in the Registration Area (Exhibit Hall E) where there will be numerous items of interest - Job Opportunities, Division News, and IAI Resolutions and Nominations that will be relevant to the Friday Membership Meeting - be sure to stop by often!

Social Media - IAI Photography Policy: "The official IAI Photographer will be on-site to photograph events at the Conference. The photographs will be used in future IAI publications. If you object to having your image photographed, please inform the photographer before the photograph is taken. For any issues or concerns regarding this, please contact the Conference Planner in the Registration Area".



(Highlights for the 2023 Conference)

LECTURES

Implementation of new technologies in biometrics, latent print development, and impression identification will be discussed.

Updates on a variety of projects from RTI International, NIST, NOBLIS, and other entities will be presented.

Presentations in the management and professional development track include ethical dilemmas, staff hiring and retention, and training techniques.

Numerous exciting crime scene case studies, including a double homicide in a salvage yard, a recently solved 1979 cold case homicide, and a religious cult double homicide case are just a few of the presentations offered this year.

WORKSHOPS

The Crime Scene Investigation Series - covers most major topics for those just starting in the CSI field. From photography, blood spatter documentation, latent print processing, and impression evidence collection, to mock crime scenes, this series has it all.

Additional Workshop Highlights

Prepare for the ten-print certification exam, learn to compare tire impressions, or begin training in facial identification through a variety of hands-on workshops.

Numerous digital imaging workshops, including an introduction to digital imaging processing and additional workshops for latent print and footwear/tire track examiners, will be available.

Experience a truly immersive long-exposure photography workshop being offered as a night session midweek.

WORKSHOP FORMAT

How registrations for workshops take place - Refer to the registration area on this document. Peruse the agenda before you begin registration. You're all set once you've signed up for a workshop and paid. If you need to cancel out of that workshop you can do so by signing in to your profile and unclicking the box for that workshop's registration.

Workshop waitlists - When the workshop is full, a waitlist automatically starts. You can add yourself to the waitlist by clicking the 'add me to the waitlist' button. If a seat in the workshop becomes available the registrar will notify and offer the seat to the first in line on the waitlist.

Workshop no shows - You have registered for a workshop, be sure to attend, if you fail to attend you will still be charged for that workshop and a note of No Show will be added to the Sign in form. No certificate will be given.

You MUST sign in for a Workshop when you arrive at the classroom - If you fail to sign in on the workshop Sign In form, you will be charged for the workshop and a note of No Show will be added to the Sign in form. No certificate will be given.

Workshop Walk-Ins are prohibited - You must register in advance for a workshop. If you choose to Walk In - you will not be given credit for that workshop, No certificate will be given.

Workshop Payments - All payments for workshop registration are due at the time of registration, if you need to defer payment, the registrar will work with you to set a date for payment. The final date for Workshop payments is 4 weeks before the conference. If you haven't paid and there is a waitlist, the registrar will open your seat to the first in line on the waitlist.

POSTER PRESENTATIONS Deadline July 14, 2023 - Poster Contest Page

At the 107th IAI Educational Conference, individuals will have the opportunity to participate in the Poster Presentation Session. There are two categories of posters: Student and Professional. Both Student and Professional Posters that have been accepted through the IAI Science and Practice peer review process will be displayed on Tuesday evening. The Student participants will have an opportunity to compete for scholarship awards generously sponsored by Ideal Innovations, Inc. Research projects in the forensic fields of crime scene processing and collection, friction ridge skin, footwear or tire impression, biometrics, bloodstain pattern, facial identification, forensic art, photography, digital/multimedia, and DNA evidence are welcome. Other topics will be evaluated on a case-by-case basis. Posters may also demonstrate a process, present an unusual case, or include items of historical interest.

PHOTO CONTEST Deadline August 14, 2023 - Photo Contest Page

There will be categories for Forensic and Creative entries. Prizes will be awarded for 1st, 2nd, and 3rd place in each category. There will also be a Peoples' Choice Award chosen by the conference attendees. Participants may submit only ONE photo for each category (Creative and Forensic). Entries from past conferences may not be resubmitted. 1st Place winners in each category will not be eligible to enter the contest the following year; however, they will have the option to participate as a judge the following year. Any subject matter may be used for the Forensic category (crime scene and evidentiary). The theme for the Creative category this year will be "Impressions." Use your imagination and creativity! Your Creative entry must utilize this theme. Photographs may be in color or black and white. Entries must be printed and mounted on foam core board with no borders, no frame, and no matting; all sides must be at least 16 inches and no more than 24 inches In response to your application, you will be sent a photo contest Entry Label for you to fill out and bring to the conference with your photo, printed and mounted on a piece of foam core board (size 8.5 x 11). When you fill out the form for printing, ensure the word limit for your description and technical data is no more than 100 words, and that it is printed in 16 pt. font. Approximately 2 weeks before the conference you will be sent additional information about where and when to submit your photo with label/contest entry at the conference. Participants MUST comply with the guidelines to be eligible for judging. Late submissions or submissions that are not in compliance will not be judged but may be eligible for Peoples Choice. The deadline for submission is August 14th, 2023.

EXHIBIT INFORMATION

There will be over 100 booths in the Exhibit Hall this year - where you'll have the opportunity to view the latest products and services available in the forensic field.

The **Exhibit Grand Opening** will be at 4 p.m. on Monday, followed by the Tri-Tech-sponsored Beer 'and Pretzel Reception. Tuesday at 5 p.m. there will be a Wine 'n Cheese Reception Sponsored by Ideal Innovations, Inc. and Forensic Pieces.

Mid-morning and afternoon breaks will be held in the Exhibit Hall on Tuesday and Wednesday.

The IAI is grateful for the generous contributions of each of our Sponsors, and the support of all of the Exhibitors which enables us to offer the exceptional events provided at this conference. Please take the time to visit representatives from each company at their exhibit booths and say 'Thank You'!

EVENTS, LOCATIONS, AND ATTIRE

General Attire through the conference week - Business casual or smart casual is the standard for attendees. Agency polos and uniforms are acceptable. Bring a backup jacket or cardigan you can easily throw on in case the meeting rooms are too cold.

SUNDAY President's Welcome Reception Sunday, 8/20 7:00 p.m. - 9:00 p.m. Orchard Terrace

IAI President John Grassel welcomes you to the 107th International Educational Conference!! This Reception is always a terrific kick-off to the week's activities. You'll meet President Grassel and the IAI's Officers for this year's Conference. It's also your opportunity to see the friends that you've developed over the past conferences as well as meet new colleagues. Attire: Business to Business Casual – but whatever you pack or if you're running late - we'd rather you attend the event than feel excluded!

MONDAY

Coffee & Opening Ceremonies

Monday, 8/21 7:00 a.m. - 9:30 a.m. - Sponsored by Foster & Freeman

7:00 a.m. Coffee, before the Opening ceremonies and following the Group Photo.

The Opening Ceremony will begin promptly at 8 a.m. and conclude by 9:30 a.m. for the Group Photo (directions and location will be announced after the opening ceremonies).

Ribbon Cutting, Opening of Exhibit Hall - Monday, 8/21 4:00 p.m.

Join us for the Ribbon Cutting and Opening of the Exhibit Hall where you can view over 100 booths filled with the latest and greatest forensic products and services.

Beer and Pretzel Reception

Monday, 8/21 5:00 p.m. - 7:00 p.m., Exhibit Hall - Sponsored by TriTech Forensics

TUESDAY

Wine and Cheese Reception Tuesday, 8/22 5:00 p.m. - 7:00 p.m., Exhibit Hall Sponsored by Ideal Innovations, Inc. & Forensic Pieces

Poster Presentations, Tuesday evening, Exhibit Hall - Sponsored by Ideal Innovations, Inc.

Photo Contest, Tuesday evening, Exhibit Hall - Sponsored by Forensic Pieces

WEDNESDAY

Breakfast and Keynote Speaker, Wednesday 8/23, 7:00 - 8:00 a.m. Breakfast & 8:00 - 9:00 a.m. Keynote Presentation, Exhibit Hall E - Sponsored by NEC

Discipline Event – "Find Your Tribe" – Wednesday, 8/23 5:15 p.m.- 7:15 p.m., Exhibit Hall E - Sponsored by CSAFE

THURSDAY - OPEN EVENING

FRIDAY

IAI members Continental Breakfast & IAI Business Meeting, Friday promptly at 7:30 a.m., Maryland Ballroom C (All IAI Members Welcome!) Closing and Installation Banquet, Cocktails at 6 p.m., Dinner at 7 p.m., Maryland Ballroom B & D

It is a long-standing tradition that IAI officer's attire and Past President's is a formal black tie. Other guests arrive in semi-formal to business informal attire. Whatever you pack for this conference week will be fine. We would rather you enjoy the evening than feel excluded and not attend this special event - and we encourage our International Attendees to wear their cultural dress.

Be sure to sign up for the Banquet! You can sit with friends or total strangers, it's your choice, but be sure to go to the registration area and sign up for your seat at Friday's Banquet. You'll be offered several table options. If you want to sit with friends, be sure to coordinate with them to know where your table is. **See any Registration staff to sign up anytime before Tuesday 8/22 at Noon.**

INTERNATIONAL ATTENDEES

Registration Assistance - There will be a Spanish-bilingual Conference Staff Member located in Registration for assistance

Group Photo - Following the Full-Conference Group Photo - we ask the International Delegates to remain for additional photos.

Photo Opportunities - Throughout the Conference, look for the various Conference Photo areas for an opportunity to snap photos with friends and colleagues.

STUDENT ATTENDEES

To qualify as a Student Registrant, individuals must be **full-time college students** with a major in a forensic-related field or law enforcement. You must be taking 12 or more semester hours/credits or the equivalent in quarter hours/credits for undergraduate study and at least 9 semester hours/ credits or the equivalent in quarter hours/credits for graduate study. Students must provide a letter or transcript from their educational institution stating the number of credits currently being taken to the registrar. The words "full-time student" will not suffice. This Registration includes the Sunday President's Reception,

Lectures, and entrance to the Exhibit & Exhibit Receptions. A Student Registration DOES NOT include workshops that require an additional fee, hotel accommodations, or travel.

2023 IAI CONFERENCE STUDENT PROGRAM AGENDA

Link: Student Program

IAI ASSOCIATION BUSINESS

Resolution posting/timing - Resolutions are changes being made to the IAI bylaws or constitution. They must be posted at the conference for all members present to read by 5 PM Wednesday, which is two days before the IAI membership meeting on Friday. The posting is on the main notice board in or near the registration area. Members should read the resolutions and be prepared to vote or ask questions at the membership meeting.

Nomination committee process - For the Officers and Board of Directors positions, there is a nomination process that occurs Tuesday morning at the conference. Those interested will find the location of the nomination committee meeting in the conference program. Anyone can come and take a turn expressing interest in a position. They should be prepared to answer questions from the nomination committee. After hearing from all, the nomination committee will determine their recommendations for the open positions, and post them on the main notice board for all members to consider. Other individuals not listed may still 'run from the floor' for positions at the membership meeting, which means they are nominated for positions when asked if there are 'any other nominations from the floor' for each position. Members present will then vote for their choices for each position considering those nominated by the nominating committee as well as those that 'ran from the floor'.

Election Process - The candidates are listed on a screen at the membership meeting, and voting takes place by paper ballot, one ballot for each member present. These are counted while other business continues, and then when ready, the election results are presented at the meeting. Membership Business Meeting Friday 7:30 a.m. - 9:30 a.m., Maryland Ballroom D. All IAI Members Welcome!

How the meeting operates - The agenda for the meeting is shared at the start of the meeting. There are plans to share the agenda beforehand, so watch for updates on that.

Reports are read by IAI leadership, resolutions are discussed, candidates for offices are presented, and all votes related to these items are conducted.

How do I get more involved?

MEMBER INVOLVEMENT

- Read the IAI Constitution, By-laws, and Operating Procedures for an understanding of responsibilities and opportunities to become more involved in the association.
- Encourage a colleague to join the membership, or sponsor an international membership.
- Provide a lecture, case study, or workshop at the conference.
- Get involved with your local Division and volunteer.
- Express your interest in participating in the various standing and special committees
- Apply and or participate in the nominating process for positions on the Science & Practices committees, Certification boards, and Board Of Directors.
- Johnson-Whyte Foundation The International Association for Identification (IAI) has established a charitable foundation fund to promote education and research in forensic identification. This fund is a self-sustaining research and scholarship fund. As such, all contributions are held in perpetuity and only income from investments is made available for scholarship and research grant awards. A **QR code** has been created to make donating easy.



Please consider contributing to the **Johnson-Whyte Memorial Foundation Fund**. Your contribution today will benefit the field of forensic identification for years to come.