

FOR LOCAL CHURCHES AND MINISTRIES

We currently offer more than 45 services to help provide administrative solutions for local church personnel.

SERVICES INCLUDE

- Communications & Marketing
- Information Technology
- Human Resources
- Travel and Meeting Planning

COMMUNICATIONS & MARKETING SERVICES

- Communications Audits & Long-Term Strategy Planning
- Graphic Design Services
- Comprehensive Rebranding
- Local Church Website Building
- Ministry Promotional Video Consultations

HUMAN RESOURCES SERVICES

- Recruiting Assistance
- HR General Support
 - Day-to-day Operation Assistance
- Compliance Assessment
 - Employee Documents
 - Employee Classification
 - I-9 Form Review
- Policy Manual Development/Review
- HR Trainings

TECHNOLOGY SERVICES

- Remote Support
 - Toll Free Phone/Email Support
 - 24/7 on-call availability
- Equipment Sales
 - Desktops and Laptops
 - Servers
 - Network
- Communications
 - Hosted Phone System
 - Office 365 / G Suite Software
- Backup and Recovery
 - Servers
 - Desktops and Laptops
 - Office 365 / G Suite
- Security Services
 - Malware/Anti-Virus Software
 - Web Filtering
 - Email Security
 - Security Awareness Training
- IT Hosting / Cloud Servers
- Technology Consulting
 - Computer / Network Assessments
- ERP/Financial Software
 - Hosted Great Plains
 - Jet Reports/Management Reporter Support

TRAVEL AND MEETING PLANNING SERVICES

- Comprehensive Meeting Planning
- Hybrid and Virtual Meeting Planning
- Online Registration
- Event Health Consultation and Planning

CONTACT US:

Ministry Support for Local Churches Contact GCFA today at <u>866-367-4232</u> or ConnectionalRelations@qcfa.org

